

*Chancery*

20 November 1950

OFFICE OF RESEARCH AND REPORTS

Proposed Statement of Mission and Functions

I. Mission: The Assistant Director for Research and Reports is charged with (1) the planning and coordination of foreign intelligence research and reporting activities in all fields within the Government; and (2) with primary responsibility for foreign intelligence research, analysis and reporting in those fields which singly or in combination transcend the competence and interest of any single Department, including such research, analysis and reporting in various Departmental fields of foreign intelligence specialization as may be necessary for a well-rounded appreciation of all current foreign developments bearing on United States national security. This mission shall be performed in general support of the national intelligence effort and, as may be required, in direct support of the missions of the other offices of CIA and of other duly designated governmental activities.

II. Functions: In performance of this mission, the Assistant Director for Research and Reports shall:

1. In general support of the national intelligence effort:

a. Produce, on the basis of current field reports in all foreign intelligence fields and with maximum informal interagency collaboration, timely analyses (as distinguished from National Intelligence Estimates or CIA crisis reports) of all developing foreign situations which bear on United States national security.

Such analyses shall cover matters of general interdepartmental concern.

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b. Produce, on the basis of intensive research, current analysis and interagency contributions, comprehensive studies (as distinguished from National Intelligence Estimates) of significant foreign developments which bear on United States national security.

c. Produce on the basis of intensive interdepartmental research such basic studies as are involved in the NIS program.

d. Produce studies and reports on the basis of intensive research in those fields of common intelligence concern specifically allocated to CIA as a matter of primary responsibility.

e. Prepare, coordinate, maintain and supervise the execution of interdepartmental research programs. Such programs shall provide for meeting the foreign intelligence research requirements of the Government, for an integration of the governmental foreign intelligence research effort, and for appropriate allocation of production responsibilities among participating agencies. In addition, such programs shall utilize research facilities external to the government where appropriate.

2. In specific support of the Director of Central Intelligence, of other offices of CIA, of the governmental foreign economic and psychological warfare effort, and of such other foreign activities of the government as may be directed, produce directed research or analytical studies or reports and provide for appropriate oral briefings and presentations.

3. In facilitation of the foregoing activities:

a. Prepare recommendations to the Director of Central Intelligence for action needed to resolve problems of inadequacies in intelligence research facilities, and allocations of production and collection responsibilities throughout the governmental intelligence structure.

b. Continuously assess the adequacy, accuracy, and timeliness of incoming information and intelligence relating to the intelligence production responsibilities of the Office of Research and Reports for the purposes listed in paragraphs c, d, and e below.

c. Formulate and establish requirements for action by appropriate collection and source exploitation agencies of the Government.

d. Prepare and provide for use by field collection agencies of the Central Intelligence Agency, and, where appropriate, other governmental collection agencies, such evaluations of information reports and appraisals of source potential as may be needed to guide field collection personnel.

e. Provide substantive guidance and direction to collection, source exploitation and production agencies of the Government and supply them with periodic appraisals of their efforts in support of foreign intelligence research requirements.

f. Provide a centralized facility for the procurement and production of foreign geographic and map intelligence.

g. Provide and arrange for graphic and audio-visual presentations as required to support CIA's intelligence production mission.

h. Exploit for intelligence purposes all types of foreign language documents, including captured documents, foreign press, periodicals, and books.

\*i. Provide a central translation service to support informational and operational needs of the Agency and to fulfill, when Agency workload permits, translation requests from other approved governmental agencies.

\*j. Maintain and operate the CIA library and related intelligence reference activities, including the Biographic and Industrial Registers and the foreign geographic and map reference facilities.

k. Study and develop doctrine, techniques and methods relating to the intelligence research process and employ them where appropriate.

l. Perform such additional functions as may from time to time be assigned by the Director of Central Intelligence.

\* to be phased into O/RR at a later date.